

**City of Bigfork**  
**Regular City Council Meeting**  
**November 9, 2022**  
**5:30 p.m.**

Members Present: Bryan Boone, Paul Gustafson, Andrew Francisco, David Mann, Ben Maxa  
Members Absent: Sally Sedgwick  
Also Present:

Mayor Boone called the meeting to order at 5:30 p.m.

Reverend Boone opened with a prayer.

The pledge of Allegiance was recited, and the Public Forum was opened.

As no one else wished to address the Council, the public forum was closed.

**Remove Canvass of 2022 General Election Results from Agenda. Motion by Mann to approve the agenda as amended, seconded by Gustafson, motion carried unanimously (MCU).**

**Consent Agenda: Motion by Gustafson, seconded by Mann and MCU to approve the consent agenda including:**

1. Minutes of the October 11, 2022, Regular City Council meeting
2. City Clerk's office report for October 2022,
3. Financial report for October 2022,
4. Public Works Department Report for October 2022
5. Payroll and timecards for October 14, 2022, and October 28, 2022, regular payrolls, in the amount of \$8,234.79
6. Claims paid in October in the amount of \$6,721.81 and claims for payment in the amount of \$28,304.57

**UNFINISHED BUSINESS**

**Blandin Foundation Community Development Grant:** Bryan Boone has tried to reach out to Kacie with the DNRs office in Grand Rapids to get an update on the fishing pier, he has not heard back from her yet. Paul Gustafson sent pictures of the trestle bridge to Joe to send to WiDseth engineering. Waiting for word from Joe on when they will come inspect the bridge. Councilman Gustafson also mentioned that it would be a great addition to the city beach that is used very heavily in the summer to invest in a new dock. Once the council hears back regarding the fishing pier and the trestle bridge, they would look at purchasing a dock for the beach.

**Letter to Constituent Addressing Disruptions in the Workplace:** Bryan Boone stated that it would be in the best interest of the council to try to deescalate the situation one last time and hold off on sending the letter. Tabled until December meeting.

**Skating Rink:** Boone has been contacted by someone for snow removal at the ice rink. Gustafson contacted Jeremiah to bring it up at the next Fire Department meeting. He will ask if there is anyone that would be interested in flooding the rink.

**Part Time Public Works Position:** Mann asked that time period of June-August 30 hours per week be added back to the description, and a time period stating that September- May is on call, as needed basis. **Motion to adopt changes of the part time public works position job description by Maxa, seconded by Mann, MCU.**

## **NEW BUSINESS**

**Policy for Disbursement of City Council & Planning Commission Meeting Minutes:** After discussion with Melissa, Bryan Boone realized that the meeting minutes were being distributed that were unofficial and unapproved. The minutes will still be sent out as they are requested it will just be made aware to the receiving end that they are not official or approved minutes. Once the minutes of the meeting have been approved, they will be distributed to the mailing list, if any changes have been made from the unapproved minutes, they will be highlighted to those who received the unofficial minutes. **Motion to adopt the policy for disbursement of City Council and Planning Commission Meeting Minutes by Francisco, seconded by Gustafson, MCU.**

**Policy for Addressing Disruptions from Non-Employees in the Workplace:** After reviewing the policy the council agreed that this policy should be adopted. This policy just ensures there is something in place should there be any disruptions in the workplace. **Motion to adopt the policy for addressing disruptions from Non-employees in the workplace by Francisco, seconded by Maxa, MCU.**

**CLA Statement of Work & Master Service Agreement:** **Motion to approve and sign the Statement of Work and Master Service Agreement for CLA by Mann, Seconded by Gustafson, MCU.**

**Quote for Bobcat:** Bryan Boone called public works manager Joe Zimmer to ask him if he has received any other quotes for a new ASV, bobcat. Joe stated he hasn't got other quotes, but he could. Francisco also asked Joe if the attachments that we have would work on this machine. Joe said that because we have bobcat attachments, the attachments might not work on other equipment. Maxa asked what attachments we have for the bobcat. Joe said we have 2 snow buckets, forks, a brusher, and a snow blower. Francisco said that joe should ask if their machine is compatible when attaining additional quotes. This item will be tabled until Joe can get additional quotes.

**Letter from Concerned Citizen:** Bryan Boone read a letter from a concerned citizen regarding police and sheriff coverage in the City of Bigfork. Bryan said that he is optimistic that with the new sheriff changing he is hopeful that there will be more coverage up here. Bryan has spoken

with Joe Dasovich regarding his plans for more coverage up here. Bryan said he will continue to talk with the deputies in the area about additional coverage.

**Effie Post Office Property- Fire Department:** Drew spoke for the fire department stating that the fire department voted to attempt to sell the Effie Post Office Property. Dan Heinecke has contacted Greg Anselmo to get an idea of value and he thinks they could get approximately \$29,000.00 for the property. Dan Heinecke wanted to get approval before moving forward this. **Motion to grant the Fire Department permission to sell the property by Boone, seconded by Gustafson, MCU.**

**OTHER/ ANNOUNCEMENTS:**

Next City Council Meeting is December 13, 2022 at 5:30PM.

**Motion to adjourn at 6:07 p.m. by Maxa, seconded by Gustafson, and MCU.**

Melissa J. Grover

*City Clerk/Treasurer*

Approved at the regular meeting held on  
December 13,2022

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Mayor