

City of Bigfork
Regular City Council Meeting
March 8, 2022
5:30 p.m.

Members Present: Paul Gustafson, David Mann, Bryan Boone.
Members Absent: Andrew Francisco, Ben Maxa, Junior Council Member Lilly Danielson
Also Present: Joe Zimmer, Sally Sedgwick

Mayor Boone called the meeting to order at 5:36 p.m.

The pledge of Allegiance was recited, and the Public Forum was opened.

As no one else wished to address the Council, the public forum was closed.

John Lindner w/ Itasca County/ Update City on Emergency Operation Plan to be removed, and ARP Funds to be added to the agenda. **Motion by Mann to approve agenda as amended, seconded by Gustafson, motion carried unanimously (MCU).**

Consent Agenda: Motion by Gustafson, seconded Mann by and MCU to approve the consent agenda including:

1. Minutes of the February 8, 2022, Regular City Council meeting
2. City Clerk's office report for February 2022,
3. Financial report for February 2022,
4. Public Works Department Report for February 2022
5. Payroll and timecards for February 18, 2022, and March 4, 2022, regular payrolls, in the amount of \$6,959.85
6. Claims paid in February in the amount of \$6,224.44 and claims for payment in the amount of \$66,730.82.

John Lindner with Itasca County/ Updated City on Emergency Operation Plan: Unable to attend tonight due to car troubles.

UNFINISHED BUSINESS

Part Time Public Works Position: Job Description: Council members reviewed the Job Description. Motion to add Assists with Snow Removal should the full-time public works employees be absent; and assist with water/sewer in case of emergencies to DUTIES, RESPONSIBILITIES, AUTHORITY. Paul Gustafson abstained from discussion on this. **Motion to approve job description as amended by Mann, seconded by Boone, and MCU.**

Mayor for a Day Contest: Mayor Boone has not met with students who won the contest. But Pejah Reichensperger and Makinzey Wheat won the essay contest. Both students had the idea of doing a fundraiser for school supplies. All participants will receive a gift card from the Pizza Parlor and the winners will get a City of Bigfork T-Shirt, along with a gift card.

NEW BUSINESS

SCADA System in Water Plant: Joe Zimmer would like to add the SCADA system to the water and sewer lift stations. Quote from Minnesota Pump works was for \$7,500.00 for the sewer system and approximately \$3,700.00 for the water system. There is a subscription for \$102 that needs to be paid each year per unit for the sewer systems. Joe is looking at getting the funding for this from the ARP funds as they are for infrastructure. Joe would like to know at the next meeting if this is something the city can pursue. He was asked by the council to find out the subscription for the water systems. This system would help prevent damages done from sewer breakages/backups. Project cannot be tied into the water tower project because it is wastewater vs. water. The Council also asked him to get a more specific price quote so they know how much funds to allocate towards this.

ARP Funds: Mann addressed the council regarding the ARP funds that was earmarked for infrastructure. He wanted to designate a plan for this funding that way the funds are put towards projects that are needed. This money is supposed to be spent by December 31, 2024. The council would like Joe to get a better idea on the SCADA system costs to include this in the funding allocation for the ARP funds. Mann asked if we could allocate \$40,000-\$50,000 for the water tower project now. Gustafson stated he would like to wait for the full council to be present to decide on this.

OTHER/ ANNOUNCEMENTS:

Morgan from CLA came up on March 1, 2022, to perform 2021 Tax Audit and that is currently in the works, most of which is being done remotely. Almost completed at this time.

Motion to adjourn at 6:16 p.m. by Mann, seconded by Gustafson, and MCU.

Melissa J. Grover

City Clerk/Treasurer

Approved at the regular meeting held on
April 12, 2022

Mayor