

**City of Bigfork**  
**Regular City Council Meeting**  
**June 13, 2019**  
**5:30 p.m.**

**Members Present:** Mayor Bryan Boone, Paul Gustafson, Drew Francisco and David Mann

**Members Absent:** Ben Maxa

**Also Present:** Joe Zimmer, Aaron Gould, Tamara Lowney, Sarah Carling, Tim Johnson, Gary Erickson, Travis Lovdahl

Mayor Boone called the meeting to order at 5:33 p.m. The Pledge of Allegiance was recited, and the public forum was opened. As no one wished to address the Council, the public forum was closed.

Additions to the agenda included the Softball Field, Lions Club Request and scheduling a work session to discuss economic development.

***Motion by Mann to approve the agenda as amended, seconded by Gustafson, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Mann, seconded by Francisco and carried unanimously to approve the consent agenda including:***

- 1. minutes of the May 6 regular and May 30 special City Council meetings,***
- 2. City Clerk's office report for May 2019,***
- 3. financial report for May 2019,***
- 4. Public Works Department report for May 2019,***
- 5. payroll and timecards for May 17 and 31 regular payrolls in the amount of \$7,279.68***
- 6. claims paid in the amount of \$8,077.60 and claims for payment in the amount of \$99,269.30,***
- 7. job description for the temporary part-time Public Works position.***

**UNFINISHED BUSINESS**

**Rescind Resolution 2019-06:** This resolution was passed at the May 6 meeting changing the name of "River Avenue" to "Rice River Drive". Itasca County did not recommend this change as the road continues out of City limits and it would be confusing to have the road name change at the boundary change. Instead, Itasca County is assisting with updating addressing information to alleviate the homeowner's issues with package delivery. ***Motion by Francisco to rescind Resolution 2019-06, seconded by Gustafson, MCU.***

**Skating Rink Work:** Boone noted the City received an anonymous grant to complete the fascia, painting and landscaping for the skating rink. The Bigfork football team has volunteered to do the landscaping. Boone is coordinating with Gus David to complete the fascia installation. If volunteers cannot be found to do the painting, the Public Works Department will complete this.

**Softball Field:** As requested at the last meeting, Jeff Powell Excavating submitted a quote for the additional road work needed for the softball field site. ***Motion by Francisco to accept the bid***

*from Jeff Powell Excavating in the amount of \$7,480, seconded by Gustafson, MCU.* It was noted that the line item for \$930 for the larger culvert had been approved at the May 30 special meeting. Zimmer was directed to price aggregate for the infield, bases, and any other needs. The Clerk was directed to inquire if the high school shop class would be able to build dugouts, a concession stand, and a storage shed during the 2019-2020 school year.

## **NEW BUSINESS**

**Tamara Lowney – IEDC Overview of 2019 Organization and Strategy:** Lowney introduced herself as the President of Itasca Economic Development Corporation and stated that IEDC is focusing on outreach to greater Itasca County. She reviewed the current staff and partners of IEDC, as well as some of their 2019 projects. She specifically noted a contract that Itasca County has approved to work with Community Economic Development Associates to help with their outreach focus. This collaboration will focus on creating an asset inventory, a commercial rent study and special projects which will be identified by local leadership. Lowney emphasized that this process will not replace any existing programs and resources, but rather will find ways to support what is already in place.

**Fire Department Furnace Quote:** Fire Chief Travis Lovdahl addressed the Council with an ongoing problem at the fire hall. The in-floor heating system is only working at 60% due to being gummed up with deposits from the old cast heat exchanger. A quote was obtained from JK Mechanical for cleaning and repair of the system. ***Motion by Boone to authorize the work needed with the understanding that Lovdahl obtain one more quote for comparison and have the authority to choose the best option, seconded by Gustafson, MCU.***

**Resolution 2019-10:** This resolution assigns a new street address to parcel 85-028-1402 to correct the progression of addresses on Division Avenue North. ***Motion by Mann, seconded by Francisco to adopted Resolution 2019-10, MCU.***

**Lions Club Request:** The Lions Club requested permission to use a City lawn mower to mow the gun range. The Council did not feel the City should take on the liability this would create.

**Work Session:** Boone request a work session be scheduled to discuss economic development with CEDA as discussed with Lowney earlier in the meeting. Sarah Carling with CEDA noted that the purpose of the work session would be to brainstorm ideas, prioritize a list and assign a timeframe for each. Tim Johnson suggested this be done in conjunction with the Council's previously planned efforts to update the comprehensive plan.

Mayor Boone closed the meeting at 6:32 p.m. for the purpose of conducting employee performance reviews.

Angela L. Storlie  
City Clerk/Treasurer