

**City of Bigfork**  
**Regular City Council Meeting**  
**June 11, 2019**  
**5:30 p.m.**

**Members Present:** Mayor Bryan Boone, Drew Francisco, David Mann and Junior Councilmember Hannah Johnson

**Members Absent:** Ben Maxa & Paul Gustafson

**Also Present:** Joe Sutherland, Joe Zimmer and Sally Sedgewick

Mayor Boone called the meeting to order at 5:30 p.m.

The Clerk administered the Oath of Office to Junior Council Member Hannah Johnson. Mayor Boone welcomed her and reminded her to offer input.

The Pledge of Allegiance was recited, and the public forum was opened. As no one wished to address the Council, the public forum was closed.

A request from Bigfork Valley Hospital for use of the RiverWalk Trail was added to the agenda.

***Motion by Francisco to approve the agenda as amended, seconded by Mann, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Mann, seconded by Francisco and carried unanimously to approve the consent agenda including:***

- 1. minutes of the June 13 regular City Council meeting and June 27 work session,***
- 2. City Clerk's office report for June 2019,***
- 3. financial report for June 2019,***
- 4. Public Works Department report for June 2019,***
- 5. payroll and timecards for June 14 and 28 regular payrolls in the amount of \$7,747.36***
- 6. claims paid in the amount of \$6,755.41 and claims for payment in the amount of \$75,189.17.***

**Results of June 13, 2019 Closed Meeting:** Boone reported that at the closed meeting held on June 13, 2019, performance reviews of full-time employees were conducted.

### **UNFINISHED BUSINESS**

**Engineering Update:** Joe Sutherland with Widseth-Smith-Nolting was present with an update on the Ash Street/Rajala Mill Rd project. Preliminary Plan review comments from MnDOT and Itasca County are being incorporated into the final plans. MnDOT has verbally granted a design speed exception for a 30 mile per hour speed limit rather than 40 miles per hour. MnDOT has indicated they will include work on pedestrian ramps at the east end of Ash Street in their 2023 Highway 38 project. Sutherland noted that since prices are high right now, it was recommended that this project be bid in December/January with an award in March and construction beginning June 2020.

The work needed on the Rajala lift station on Ash street will be a separate project completed this fall.

**Comprehensive Plan Update:** Rural Community Coordinator Tim Johnson had submitted a memo to the Council outlining the process for both the short-term addendum to the Comprehensive Plan, and the full update to be completed by the end of 2020.

## **NEW BUSINESS**

**Hearing for Nuisance Ordinance Violation:** The owners of Eagle's Nest Mobile Home Park were notified of the existence of nuisance ordinance violations on the property. The deadline for correcting these violations has passed. The Clerk was directed to send another letter to the owner noting that the issue would be on the August Council agenda and if marked improvement had not been made by that time, fines would be assessed.

**Budget Committee Appointment:** Boone appointed Paul Gustafson to the budget committee.

**Mayoral Letter:** Boone requested permission from the Council to forward a letter he has drafted regarding drug use in the community to the City Attorney for review and, if the attorney finds no issue with it, for authorization to publish the letter in the newspaper and on social media. ***Motion by Mann, seconded by Francisco to submit the letter to the City Attorney for consult and subsequent publication pending no issues being found by the attorney, MCU.***

**Hwy 38 Scenic Byway Kiosk Conditions Letter:** A letter was received from the Hwy 38 Leadership Board identifying repair and preservation needs of the various amenities along the Edge of the Wilderness National Scenic Byway. These were reviewed by Zimmer who stated most of the work could be done by the Public Works Department. He will obtain a quote for the stonework needed.

**Bigfork Valley RiverWalk Trail Use Request:** Bigfork Valley has requested use of the RiverWalk trail for a color run. ***Motion by Mann, seconded by Francisco to allow this use provided the appropriate color run chalk is used and the City is named as an additional insurance on the hospital's liability insurance, MCU.***

***Motion by Francisco, seconded by Mann to approve the vacation requests from Aaron Gould for July 16-19 and Angie Storlie for July 17-19 and 29-31, MCU.***

***Motion to adjourn at 6:19 by Mann, seconded by Francisco, MCU.***

Angela L. Storlie  
City Clerk/Treasurer