

City of Bigfork
Regular City Council Meeting
April 8, 2021
5:30 p.m.

Members Present: Mayor Bryan Boone, Paul Gustafson, David Mann, and Via Zoom: Ben Maxa

Members Absent: Drew Francisco

Also Present: Via Zoom: Curt Meyer and Sally Sedgwick

Mayor Boone called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited and the Public Forum was opened. As no one wished to address the Council, the public forum was closed.

Boone added Resolution 2021-07 and Movie Nights to the agenda. ***Motion by Mann to approve the agenda as amended, seconded by Gustafson motion carried unanimously (MCU).***

Consent Agenda: *Motion by Mann, seconded by Gustafson and carried unanimously to approve the consent agenda including:*

- 1. Minutes of the March 11, 2021 regular Council meeting***
- 2. City Clerk's office report for March 2021,***
- 3. financial report for March 2021,***
- 4. Public Works Department report for March 2021,***
- 5. payroll and timecards for March 22 and April 2, 2021 regular payrolls in the amount of \$7,166.08***
- 6. claims paid in the amount of \$6,677.95 and claims for payment in the amount of \$113,128.33***

UNFINISHED BUSINESS

Ash Street/Rajala Mill Road Project Update: Curt Meyer of Widseth informed the Council that Itasca County has completed their steps in the bid award process and Casper Construction is scheduled to begin the project this summer. A preconstruction meeting is being set by Itasca County.

Meyer will be working with KLM Engineering on information for the Council regarding the water tower project. He plans to present various timelines and how they impact the total cost.

Recreation Coordinator Position: Boone inquired if the Council was prepared to advertise and hire for this position. There was some concern about the ability of the position to become self-supporting with many covid restrictions still in place. It was the consensus to see how the movie nights planned for April are attended before starting to advertise.

Resolution 2021-06: LRIP Grant Agreement: This Resolution replaces Resolution 2020-20 due to an increase in the LRIP grant funds being received. ***Motion by Mann, seconded by Gustafson to adopt Resolution 2021-06, MCU.***

Comp Plan Update: Rural Community Coordinator Tim Johnson provided the following timeline for completion of the comprehensive plan update. A draft will be sent to Council Members for review by April 21. A second public input/comment period will take place from May 7 to June 7. Council will consider that input at the June meeting with final adoption at the July meeting.

Erickson email: The Council reviewed an email from resident Gary Erickson with a community enhancement idea relative to the comp plan. Boone felt it was a great idea if someone wanted to run with it, but he did not feel there was anyone from the City that could step up and spearhead it. He noted that Erickson pushes the Council to define their ideas for revitalizing the community. Boone noted that the Council is focused on getting the City out of debt while still working on new projects such as the softball field and maintenance projects such as the Ash Street and Rajala Mill Road improvements. Maxa echoed that wilderness education is a great idea but alluded to the struggles of other entities/communicates to establish and maintain these types of programs.

Memorandum of Understanding with Local 49: This memo adds the position of City Clerk/Treasurer to the bargaining unit as previously approved by Council. ***Motion to adopt the MOU by Gustafson, seconded by Mann MCU.***

Bid for north Hwy 38 Parcel: A bid was received for the six-acre parcel located on North Hwy 38. The bid amount was \$4,300. The most recent advertised minimum bid was \$10,000. No action was taken.

Resolution 2021-07: This resolution is to amend Resolution 2020-06 which inadvertently left off three parcel numbers which were decertified from the Scenic Estates TIF District. Boone clarified that the financial analysis and the City's payment to Itasca County for excess increment were accurate, it was simply a matter of three parcels numbers being left off the first resolution. ***Motion by Boone to adopt Resolution 2021-07, seconded by Gustafson, MCU.***

NEW BUSINESS

Optional FFCRA Leave Benefit: The Clerk provided information on the new option leave benefits available under the American Rescue Plan. The Council needs to determine whether they will offer this benefit which is reimbursable through payroll tax credits. ***Motion by Mann, seconded by Maxa to offer the benefit, MCU.***

OTHER/ANNOUNCEMENTS

MnDOT will be hosting an open house regarding the 2023 Main Street Improvement Project on Wednesday, April 28 from 5:30 to 7:30 p.m. This will be a virtual event with room available at City Hall for participating. Virtual access information will be posted on the City's Facebook page.

Boone reported that free family movie nights are scheduled for the next four Fridays in April at City Hall. Concessions will be available for purchase. There will be a 5:30 showing of a G or PG movie and a double feature at 7:30 of a G, PG or PG-13 movie. A City supervisor is still needed for the night of the 23rd.

Motion to adjourn by Mann at 6:01 p.m., seconded by Gustafson, MCU.

Angela L. Storlie
City Clerk/Treasurer

Approved at the regular meeting held on
May 13, 2021

Mayor