

**City of Bigfork**  
**Regular City Council Meeting**  
**April 9, 2020**  
**5:30 p.m.**  
**via Zoom.us**

**Members Present:** Mayor Bryan Boone, Paul Gustafson, David Mann, Drew Francisco and Ben Maxa

**Members Absent:** Junior Council Members Hannah Johnson and James Rauzi

**Also Present:** Joe Sutherland and Sally Sedgwick

Mayor Boone called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited.

A quote for LED lighting in the Fire Hall was added to the agenda. ***Motion by Mann to approve the agenda as amended, seconded by Gustafson, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Francisco seconded by Maxa and carried unanimously to approve the consent agenda including:***

- 1. minutes of the March 12, 2020 regular City Council meeting,***
- 2. City Clerk's office report for March 2020,***
- 3. financial report for March 2020,***
- 4. Public Works Department report for March 2020,***
- 5. payroll and timecards for March 20 and April 3, 2020 regular payrolls in the amount of \$6,691.96***
- 6. claims paid in the amount of \$5,733.30 and claims for payment in the amount of \$25,600.09***

#### **UNFINISHED BUSINESS**

**Engineering Update:** Joe Sutherland with Widseth went over the financing of the Ash Street & Rajala Mill Road project. As reported at the last meeting, Widseth has been working to identify potential adjustments to accommodate the available budget. Items identified include eliminating curb, gutter and sidewalks, and providing bituminous instead of concrete driveway aprons/ped ramps. Other options are to use a reclaim on Rajala Mill Road instead of reconstruction, or to reduce the width of one or both streets. The impact of these options on the total cost is still being calculated. Widseth will continue to work with City staff on the final design. Widseth will be pursuing another application to the Business Development Public Infrastructure grant program to help close the funding gap.

**Scenic Estates:** Boone noted that a response was received from Fryberger Law Firm to Mr. Erickson's list of recommended actions from the last meeting. Mr. Erickson has stepped down as spokesperson for the Scenic Estates community, so this response is for Council information. Any resident of the district can contact the City Clerk's office to obtain a copy.

A final draft of the Second Amended and Restated Development Agreement has been provided by Fryberger and reviewed by the developer and his legal counsel. The Council discussed removing the clause which would allow rental housing in the district and the Clerk was directed to consult Fryberg on the effect of removing that clause. The Council expressed a desire to both meet the expectations of the existing residents of the development while also addressing the need for rental housing in the City and not limiting either the developer's or existing homeowners' options for renting out their properties. The Council also requested clarification on the liability insurance requirements and who would be responsible for providing that. The agreement was tabled until the May meeting.

**MnDOT Demonstration Project:** Word was received from Randy Costley at MnDOT that the Demonstration Project program was funded. His superiors will be deciding between Bigfork and Duluth as the site for a project in our district. A committee needs to be appointed to work with MnDOT on the project specifications should Bigfork be chosen. Councilors Gustafson and Maxa volunteered to serve on the committee with the Clerk and Public Works employees. A letter will be sent to all Main Street business owners asking for their input and one or two volunteers to sit on the committee.

## **NEW BUSINESS**

**Resolution 2020-07:** Boone explained this resolution was being proposed to help residents with the financial strain of the COVID-19 pandemic by waiving utility bill late fees for three months and by dispensing with service disconnections for the rest of the year. Any unpaid accounts will be assessed for payment with property taxes at year-end as usual. ***Motion by Maxa to approve Resolution 2020-07, seconded by Mann. MCU.***

**Resolution 2020-08:** This resolution extends the Mayor-declared local state of emergency until such time as the state-wide state of emergency is lifted. ***Motion by Mann to approve Resolution 2020-08, seconded by Gustafson, MCU.***

**Fire Department LED Lighting Quote:** ***Motion by Boone to accept the quote from Hubbard Electric in the amount of \$7,996.17, seconded by Gustafson, MCU.***

***Motion to adjourn by Boone at 6:18 p.m., seconded by Mann MCU.***

Angela L. Storlie  
City Clerk/Treasurer

Approved at the regular meeting held on  
May 14, 2020

---

Mayor