

**City of Bigfork**  
**Regular City Council Meeting**  
**July 8, 2021**  
**5:30 p.m.**

Members Present: Drew Francisco, David Mann, Paul Gustafson, Ben Maxa

Members Absent: Mayor Bryan Boone and Junior Council Member Lily Danielson

Also Present: Tim Johnson, Joe Zimmer, James David, Sally Sedgwick

Acting Mayor Francisco called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited and the Public Forum was opened. James David commented on the City's blight ordinance. He suggested including photos with violation notices so that it is clear what needs to be cleaned up. He also felt that the fine for not correcting a violation was too expensive. His final comment was that he has a Jeep Willys that was used in the Korean War that he would be willing to donate it to the City at some point.

As no one else wished to address the Council, the public forum was closed.

Resolution 2021-10, Pay Application #1 and Designation of Property Sale Proceeds were added to the agenda. ***Motion by Mann to approve the agenda as amended, seconded by Gustafson, motion carried unanimously (MCU).***

***Consent Agenda: Motion by Mann, seconded by Gustafson and carried unanimously to approve the consent agenda including:***

- 1. Minutes of the June 10, 2021 regular City Council meeting***
- 2. City Clerk's office report for June 2021,***
- 3. financial report for June 2021,***
- 4. Public Works Department report for June 2021,***
- 5. payroll and timecards for June 11 and 25, 2021 regular payrolls in the amount of \$8,538.18***
- 6. claims paid in the amount of \$7,719.91 and claims for payment in the amount of \$60,098.71***

Francisco announced that at the closed meeting held on June 10, 2021, annual performance reviews were conducted for City Clerk/Treasurer Angie Storlie and Public Works Lead Joe Zimmer.

## **UNFINISHED BUSINESS**

**Comprehensive Plan:** Rural Community Coordinator Tim Johnson was present to review public comments received on the comprehensive plan update. Based on those comments, Johnson inquired if the Council would like an item added to the Plan regarding the trestle bridge. It was the consensus to add a statement that the City would investigate maintenance of the deck boards

on the trestle. ***Motion by Maxa to approve final adoption of the comprehensive plan update with the change discussed, seconded by Gustafson, MCU.***

**Bigfork School and Community Enhancement Project Update:** Johnson and the City Clerk met with representatives from ISD #318 earlier in the day to hear about changes to the project design which would involve more remodeling with a smaller addition. This new design meets all project objectives at a reduced cost. Applications for State Bonding and Congressionally Directed Funding were submitted as approved by Council at earlier meetings. If this funding is awarded, project design and cost information will need to be updated with the funding sources. Johnson noted that the community is well on the way to securing the full \$700,000 local match/contribution target amount and the project could be completed as early as summer 2022

**Softball/Baseball Field and Ash Street/Rajala Mill Road Updates:** Zimmer reported that all material for the infield is on-site. The backstop will go up next week and then the field can be laid out and infield construction started. This will be done by the Public Works Department. Zimmer notified the Council of a contaminated soil issue discovered during the road project. Other than that issue, the project is going very well.

## **NEW BUSINESS**

**Resolution 2021-10: *Motion by Maxa, seconded by Gustafson to adopt Resolution 2021-10 Executing MnDOT Grant Agreement for Airport Improvement, MCU.***

**Pay Request #1:** The Council reviewed Pay Request #1 from Casper Construction for the Ash Street/Rajala Mill Road project in the amount of \$271,236.30. Itasca County will handle formal approval and payment of the requests for this project. Zimmer will contact Widseth to discuss how the contaminated soil discovery impacted the cost of the utility relocation.

**Designation of Property Sale Funds:** Mann noted that no action was take on this item at the last meeting. ***Motion by Mann to put \$5,400 in the PW Equipment fund and \$5,400 in the Graduated Investments Fund, seconded by Gustafson, MCU.***

## **OTHER/ANNOUNCEMENTS**

Francisco closed the meeting at 6:11 p.m. for the purpose of conducting an annual employee performance evaluation.

Francisco adjourned the meeting at 6:20 p.m.

Angela L. Storlie  
*City Clerk/Treasurer*

Approved at the regular meeting held on  
August 12, 2021

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Mayor