

# City of Bigfork

Work Session & Regular City Council Meeting  
September 9, 2014  
5:30 p.m.

**Members Present:** Mayor Amy Pifher, Peter Johnson, Krista Lane, Dave Evensen

**Members Absent:** Randy Nei

**Also Present:** none

The normal work session time was spent in closed session for the purpose of union negotiations.

Pifher called the regular meeting to order at 6:00 p.m.

**Also Present for Regular Meeting:** George Willett, Anne Firman, Sandra Deotis, Justin Kastner, Warren Welch, Joe Zimmer, Aaron Gould, Becki Passeri, Diane Fraulini, Mark Hallan

The Pledge of Allegiance was recited and the public forum opened. As no one wished to address the Council, the public forum was closed.

As most of those in attendance were residents of the mobile home park, the item for the change of address for the park was moved to this point on the agenda. George Willett spoke and asked if the City was forcing the new owners to change the address. The City is not forcing this, however they are in support of it. Anne Firman stated that the residents are willing to place lot numbers on their trailers but she did not see the need to change the address and noted it was a hassle and expense for the residents. There was some discussion on how the name "Woodland Terrace" came to be used as it is not the official name on the license for the park. Justin Kastner, one of the new owners, clarified that it will be known as "Eagle's Nest" because that is the legal name on the license. Sandra Deotis asked for clarification on what exactly their new addresses would be. Pifher answered that, upon the initial request from the new owners, the City had worked with Itasca County to designate an address and it was determined that 201 Cedar Street should be the address of the park as a whole, with each lot numbered within the park, and used along with 201 Cedar Street, as the individual's address. The small house within the park that fronts on Cedar Street will be designated as 203 Cedar Street. Kastner stated that their perspective, as owners, was that the addressing system in the park right now is broken and it is in everyone's best interest to change it to something that makes sense for the benefit of emergency services, parcel delivery, etc. Johnson echoed some of the residents' concerns about the cost and hassle of updating their address on their driver's licenses, trailer titles, utilities, etc. ***Motion by Evensen to designate 201 Cedar Street as the address of Eagle's Nest Mobile Home Park, seconded by Lane. The motion was amended by Johnson so that this change would take effect no earlier than 1/1/15 in order to allow residents time to plan and budget for the change, motion carried unanimously, (MCU).***

Changes to the agenda included the addition of Resolutions 2014-19 and 2014-20, opening of dock bids, and Howard McKinney's water meter under New Business. ***Motion by Lane to approve the agenda as amended, seconded by Evensen, MCU.***

**Consent Agenda:** *Motion by Evensen, seconded by Johnson and carried unanimously to approve the consent agenda including:*

- 1. minutes of the August 13<sup>th</sup> regular and emergency, August 13<sup>th</sup> budget work session and August 21<sup>st</sup> special City Council meetings,*
- 2. City Clerk's office report for August 2014,*
- 3. Financial reports for August 2014,*
- 4. Public Works Department report for August 2014,*
- 5. payroll and timecards for August 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup> paydays in the amount of \$9,281.20,*
- 6. claims paid in the amount of \$5,923.95 and claims for payment in the amount of \$39,132.23*

## **UNFINISHED BUSINESS**

**Engineering Update:** Mark Hallan of Widseth, Smith & Nolting was present to discuss well #5. Since last month he has reviewed the project information forwarded by the clerk. It became evident between applications 12, 13 and 14 (which was revised), that there were some discrepancies and oversights that needed to be corrected. The project contract amount was \$1,091,000 but there was never a change order to correct it to the amount of \$1,130,621 which is what Eagle Construction has been paid to date. The discrepancy is due in part to a simple mathematical error and the rest to the additional work approved for drilling beyond the 171' for well #5 and, after that was unsuccessful, attempting to pull back up and pull water from a shallower depth. Hallan had prepared change order #6 in the amount of \$38,893.06 to reconcile the contract with the work that has been completed to date.

With that corrected, the City now has well #5 that is unusable and has been grouted up to about 160' but needs to finish being abandoned. In addition, there is still a small amount of labor left to do on the abandonment of well #3. Hallan had prepared change order #7 in the amount of \$16,979.00 to address these two items. The completion of these will close out the work with Eagle Construction. The next step will be to work with the IRRRB, and possibly other funding sources, to obtain funding for another drilling attempt.

*Motion to approve change order #6 by Evensen, seconded by Lane, MCU. Motion by approve change order #7 by Evensen, seconded by Lane, MCU.*

Hallan will direct Eagle Construction to complete the work outlined in change order #7 after contacting the IRRRB and ensuring that the funding already secured from them will cover these final costs.

## **NEW BUSINESS**

**Resolution 2014-17:** This resolution sets the preliminary budget and tax levy for 2015 as it was discussed at the August regular and special meetings. *Motion by Lane, seconded by Johnson to approve resolution 2014-17, MCU.*

**Resolution 2014-18:** This resolution re-conveys a parcel of tax forfeited property back to the State of Minnesota. The City acquired this property from the State with the intention of using it for a utility right-of-way, however the project it was intended for was never started. *Motion by Evensen, seconded by Lane to approve resolution 2014-18, MCU.*

**Update to MN Basic Code of Ordinances:** *Motion by Evensen, seconded by Lane to purchase the 2014 version of the MN Basic Code at a cost of \$435 and to direct the Planning & Zoning Commission to review and compare it to our existing ordinances and propose the necessary changes, MCU.*

**Past Due Utility Account – Bankruptcy Filing:** The City has received notification of bankruptcy filing for a water customer. *Motion by Lane, seconded by Evensen to send a letter to the customer inquiring if they wish to continue their water service and requiring a \$100 deposit if they do, MCU.*

**Request for use of Airport Hangar for Garage Sale:** Earl Snell has requested permission to hold a garage sale at his hangar at the airport on September 20<sup>th</sup>. *Motion to allow this by Evensen, seconded by Lane, MCU.*

**Open Bid for Dock:** Pifher opened the one bid that was received. *Motion by Lane to accept the bid from Anne Collins for \$90.00, seconded by Johnson, MCU.*

**Resolution 2014-19:** This resolution supports the application to the Minnesota Department of Natural Resource's Parks and Trails Legacy Grant program for funds to be used for the RiverWalk Trail project. *Motion by Evensen, seconded by Lane to approve resolution 2014-19, MCU.*

**Resolution 2014-20:** This resolution is an update of Resolution 2014-07 passed in February of 2014 authorizing application to the IRRRB Commercial Redevelopment Grant program. Tim Johnson has requested an updated version of the resolution. *Motion by Johnson, seconded by Lane to approve resolution 2014-20, MCU.*

**Howard McKinney Water Meter:** McKinney has been in contact with Zimmer regarding possible malfunctioning of his water meter. Zimmer is waiting for McKinney to provide requested information before anything further can be done. Lane requested that Zimmer contact McKinney one final time to request the necessary information.

**OTHER:**

A thank you letter will be sent to the Bigfork Valley Community Foundation for donation of a portion of the proceeds from their annual fundraiser to the City Hall restoration project.

*Motion to adjourn at 6:58 p.m. and go into closed session for the purpose of conducting an employee performance evaluation by Johnson, seconded by Evensen, MCU.*

Angela L. Storlie  
City Clerk/Treasurer

Approved at the regular meeting held on  
October 14, 2014

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Mayor