

**City of Bigfork**  
**City Council Meeting**  
**December 12, 2017**  
**6:00 p.m.**

**Members Present:** Mayor Amy Pifher, Andrew Francisco, Benjamin Maxa, and Peter Johnson

**Members Absent:** Eric Storlie

**Also Present:** Mark Hallan, Scarlett & Rouge Maxa

Mayor Pifher called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited and the public forum was opened. As no one wished to address the Council, the public forum was closed.

Widseth, Smith, Nolting was added to the agenda with a well project update and pay requests. ***Motion by Johnson to approve the agenda as amended, seconded by Maxa motion carried unanimously (MCU).***

**Consent Agenda: *Motion by Johnson, seconded by Francisco and carried unanimously to approve the consent agenda including:***

- 1. minutes of the November 14 regular City Council meeting,***
- 2. City Clerk's office report for November 2017,***
- 3. financial reports for November 2017,***
- 4. Public Works Department report for November 2017,***
- 5. payroll and timecards for November 17 and December 1, 2017 paydays in the amount of \$6,416.04***
- 6. claims paid in the amount of \$11,181.12 and claims for payment in the amount of \$36,805.21***
- 7. Resolution 2017-10 setting the final budget and levy for 2018***
- 8. approval of liquor licenses for Bigfork Wilderness Bar, Inc and Kocian's IGA for 2018***
- 9. approval of the 2018 schedule of meetings for the City Council and Planning & Zoning Commission***
- 10. NOT waiving the monetary limits on municipal tort liability established by Minnesota Statutes Section 466.04***

**UNFINISHED BUSINESS**

**Widseth, Smith, Nolting – Well #6 Update and Pay Requests:** Mark Hallan from WSN was present with an update on well #6. Discussion at the November meeting indicated that the well would need to be drilled in a different location, however circumstances did allow for the well to be drilled in the original location. The drilling and test pumping went very well. The drawdown test garnered 100 gallons per minute at the start and 90 gallons per minute after 48 hours. The pump is on order. The well should be completely up and running within 2 to 3 weeks. In Control staff will be on-site to help calibrate. Hallan

stressed to the Council that both wells will be drawing from the same aquifer. While it will meet the City's needs at this time, the Council will want to be aware of well levels in the future and perhaps place a transducer to monitor this.

Additional work was needed to expose and repair three of the four valves that had been placed during the last project. These costs amount to about \$5,500. In addition, the well had to be drilled 15 feet deeper resulting in additional costs of around \$9,500. A final pay application will be presented at the January meeting.

Hallan provided pay application #2 from Mark J Traut Wells in the amount of \$51,889.50 and an invoice from Holden Electric for \$7,000.00.

***Motion by Johnson, seconded by Francisco to approve the pay application from Mark J Traut Wells, Inc, MCU. Motion by Johnson to pay the invoice from Holden Electric, seconded by Francisco, MCU.***

**Winter Festival Planning:** Francisco reported that he was unable to hold the planning meeting in November. He's still been in contact with people that want to help and they think that February would be a good time. The Clerk was directed to post on Facebook that anyone interested in helping with planning should attend the January Council meeting.

## **NEW BUSINESS**

**Trestle Issues:** Mayor Pifher reported that she has had complaints that alcohol and litter are being left at the trestle. A letter will be sent to the suspected offenders addressing these concerns.

**Change of Address for Parcel 85-027-2202:** The Clerk reported that Itasca County GIS had discovered an incorrect address for this parcel 300 Vine Avenue is currently being used, however the portion of Vine Avenue that the property borders has been vacated. The property is accessed from N Division Avenue. ***Motion by Johnson, seconded by Francisco to change the address for parcel 85-027-2202 from 300 Vine Avenue to 401 N Division Avenue, MCU.***

**Pay Equity Report:** The City of Bigfork must complete a pay equity compliance report in January 2018. The Clerk provided information on the City's job classes and wage information. ***Motion by Francisco, seconded by Maxa to approve the information for submission as presented, MCU.***

**Resolution 2017-11 Declaring Council Vacancy:** ***Motion by Johnson, seconded by Maxa to adopt Resolution 2017-11 declaring the council seat formerly occupied by Eric Storlie as vacant, MCU.*** Storlie has moved out of city limits and is no longer eligible to serve on the Council. Pifher noted that anyone interested in filling the remaining year of this seat should send a letter of interest to the City Clerk's office.

## **OTHER**

**Vacation Request: Motion by Francisco, seconded by Maxa to approve vacation requests for Angie Storlie for December 22-27 and Aaron Gould for December 31-January 8, MCU.**

**Training Request: Motion by Maxa, seconded by Francisco to approve a training request for Angie Storlie for the International Institute of Municipal Clerks annual conference in Norfolk, VA, May 20-23, 2018, MCU.**

Johnson noted that the Public Works Department logs for the white truck and bobcat show dates and mileage but not destinations/tasks and there was no log provided for the red truck. He questioned why the truck was brought to Effie for repairs instead of being done at a Bigfork business.

Francisco added that he would like to see all curb stops marked to avoid damage to them by the snowplows.

**Motion by Francisco, seconded by Maxa to adjourn the meeting at 6:47 p.m., MCU.**

Angela L. Storlie  
City Clerk/Treasurer